

YOUTH CORPS COMMUNITY INTERNSHIP

(Factsheet for Host Organisations)

Cycle 14 & 15 (Open Run)

WHAT'S NEW

For the first time, both September and October cycles are now open to Host Organisations! Previously, the October to March cycle was exclusively for ITE students, but we're expanding opportunities for all eligible youth who can commit for this period!

TWO CYCLES AVAILABLE

	Cycle 14	Cycle 15
Internship Start Date	Between 1 August to 20 September 2026	Between 21 September to 12 October 2026
Duration	Minimum 20 weeks, up to 6 months	
Host Organisation Application Deadline	1 April 2026 to 30 April 2026	
Youth Application Deadline	6 May 2026 to 30 June 2026	6 May 2026 to 7 August 2026

ABOUT THE YOUTH CORPS COMMUNITY INTERNSHIP (YCCI)

Youth Corps Community Internship (YCCI) provides students from Institutes of Higher Learning (IHLs) with more internship opportunities ranging between five to six months in the community and social sectors¹. The objective of the YCCI is to **enable youth to continue their development through on-the-job training and learning experiences** in the community and social sectors, while **contributing back to society**.

KEY BENEFITS FOR HOST ORGANISATIONS

Host Organisations can recruit youth interns to address organisational needs, such as developing or expanding meaningful projects/services that benefit the community. Internships also provide a potential talent pool for future employment. Under YCCI, Host Organisations can expect:

- Weekly trainings and programmes by Youth Corps Singapore (YCS) to prepare, equip and expose interns to the community and social sectors²
- **Funding of S\$800 monthly allowance per intern**, regardless of educational qualifications, to cover the internship allowance

ELIGIBILITY CRITERIA

Your organisation must meet **all** requirements:

- Registered or incorporated in Singapore;
- Operate within the community or social sector, including non-governmental organisations (NGOs), non-profit organisations (NPO), and social enterprises (SEs)³. *Public agencies in the community and social sector are not eligible to apply;*
- Be secular and non-partisan;
- Offer **full-time internship(s)**⁴ from five to six months between **Aug 2026 to Mar 2027**;

¹ Includes the arts, sports, community relations, charities, youth, and social service

² Host Organisations must release the youth once a week to attend YCS programmes

³ For social enterprises that are under the same founder, only 1 Host Organisation will be allowed to apply.

⁴ For the avoidance of doubt, Host Organisation should update Youth Corps if the youth is not interning full-time with the Host Organisation (e.g. youth is interning and studying concurrently).

- Provide clear internship descriptions, learning objectives and outcomes, ensuring that interns engage with or directly/indirectly⁵ serve beneficiaries or the community cause; and
- Assign a supervisor to guide the intern(s) throughout the internship duration.

For each cycle, each Host Organisation is eligible for funding support of **up to three interns**. Host Organisations must at least submit YCCI Cycle 11's End Programme documents.

APPLICATION PROCESS

Step 1: Host Organisation Application

When: 1 to 30 April 2026

Where: <https://go.gov.sg/ycci-hoapp>

Required information:

- Organisation overview
- Detailed internship roles and responsibilities
- Learning objectives and outcomes
- Duration and working hours
- Required qualifications/skills

Step 2: Recruit Your Interns

- Conduct your own recruitment process - We recommend partnering with Polytechnic/ITE Internship Offices
 - **ITE:** <https://www.ite.edu.sg/employers/internship/>
 - **Nanyang Polytechnic:** <https://www.nyp.edu.sg/contact-us/general-enquiries#internship-coordinators>
 - **Ngee Ann Polytechnic:** <https://www.np.edu.sg/connect/industry-partners/internships-careers>
 - **Republic Polytechnic:** <https://www.rp.edu.sg/industry/work-with-our-students/internships>
 - **Singapore Polytechnic:** <https://www.sp.edu.sg/industry/internship>
 - **Temasek Polytechnic:** <https://www.tp.edu.sg/research-and-industry/student-internship-programme.html>
- Inform candidates about YCCI programme commitments (Must not discourage Leaders Track participation)

Step 3: Youth Application Submission

Direct selected candidates to apply via <https://go.gov.sg/ycci-youthapp> by:

- **Cycle 14:** 30 June 2026
- **Cycle 15:** 7 August 2026

Acceptable Internship Roles

Interns must engage with beneficiaries or community causes through these approved functions:

Direct Service: Social Work, Healthcare Support, Teaching Support, Volunteer Management

Programme Support: Programme Management, Project Management, Events Management

Communications: Marketing & Communications, Media Production, Design Work

Operations: Business Development, Finance, Human Resources, Data Analysis

Technical: Information Technology, Technical Support, Research

Other: Hospitality

Not Acceptable: Roles limited to backend administrative tasks (e.g. filing, payment processing)

⁵ If the intern is limited to backend support tasks (e.g. arrange interview or handle payment), it will be rejected.

YOUTH CORPS COMMUNITY INTERNSHIP (for Host Organisations) Frequently Asked Questions

Q1. Who is the organiser/Funder of the YCCI?

YCCI is a developmental programme introduced by the Ministry of Culture, Community and Youth (MCCY) and National Youth Council (NYC) to support youth seeking internship opportunities in the community and social sectors. Funding for the programme is provided through the National Youth Fund.

Q2. Can my organisation apply for YCCI?

Yes, if your organisation meets all eligibility criteria. Host Organisations must:

- Be registered or incorporated in Singapore;
- Operate in the community / social sectors, including non-governmental organisations (NGOs), non-profit organisations (NPO), and social enterprises (SEs);
- Be secular and non-partisan;
- Offer **full-time internships** from five to six months (interns cannot study full-time concurrently);
- Provide clear internship descriptions, learning objectives and outcomes that expose interns to beneficiaries or community causes; and
- Assign a supervisor to guide intern(s) throughout the internship.

Note: Public agencies in the community and social sector are not eligible to apply. For social enterprises under the same founder, only one Host Organisation may apply per cycle.

Q3. What kind of youth profiles can I expect?

Host Organisations can expect local youth aged 17 to 25 years old who are interested in the community and social sectors. Eligible participants include those:

- Currently studying in ITE, Polytechnic, Autonomous Universities, or other educational institutions (including private and overseas institutions) or
- In the transition phase (e.g. GCE “A” level students or Polytechnic or Diploma students who have completed examinations and are awaiting university entry) – *primarily applicable during the March Open Run*

Note: Full-time university students not using YCCI for academic credits must take a Leave of Absence to participate.

Q4. Can my organisation apply for other programmes that offer government funding for training or work opportunities for youth?

Yes, Host Organisations may apply for other programmes concurrently if eligible. However, there must be no overlap in funding for allowances covered by NYC. Host Organisations cannot use other funding sources for the \$800 allowance provided by NYC.

Q5. What information do I need to provide in the application form?

Host Organisations must complete the application form at <https://go.gov.sg/ycci-hoapp> and provide:

- Overview of the organisation;
- Roles and responsibilities of internship opportunity(s);
- Duration of internship and daily working hours;
- Learning objectives and outcomes; and
- Qualifying educational requirements/ criteria (competencies/skills required)

Q6. What types of internship roles are acceptable under YCCI?

Interns must be exposed to or serve beneficiaries/community causes. Host Organisations should offer internships within these 18 approved job functions:-

- 1) Business Development
- 2) Data Analysis / Management
- 3) Design Work
- 4) Events Management
- 5) Finance
- 6) Healthcare Support
- 7) Hospitality
- 8) Human Resources
- 9) Information Technology
- 10) Marketing & Communications
- 11) Media Production
- 12) Programme Management
- 13) Project Management
- 14) Research
- 15) Social Work
- 16) Teaching Support
- 17) Technical Support
- 18) Volunteer Management

Note: Roles limited to backend support tasks (e.g. arranging interviews, handling payments) will be rejected.

Q7. What are the obligations of a Host Organisation?

Host Organisations must:

- Provide structured **full-time** internship opportunities with clear descriptions, learning objectives and outcomes;
- Assess and select internship applications, informing Youth Corps Singapore about placement confirmations within 10 working days;
- Pay monthly internship allowance of up to S\$800 for each intern during the full internship duration;
- Assign a supervisor to guide intern(s) throughout the internship;
- Allow intern(s) to attend mandatory Youth Corps Singapore programmes;
- Ensure accountability through timesheet endorsement and regular check-ins;
- Conduct appraisal feedback sessions at regular intervals and internship completion; and
- Draft testimonials for intern(s) when required.

Important: Non-compliance with these obligations may result in grant termination or reduction.

Q8. Can interns work on project basis without working stand hours? For example, marketing or event assignments as needed without working 9-5.

Yes, project-based assignments are permitted under YCCI, provided interns work a minimum of 35 hours per week. While the work structure may vary based on project needs, the full-time commitment must be maintained throughout the internship period.

Requirements:

- Minimum 35 hours per week must be fulfilled
- Work schedule variations must be documented and approved
- Project timelines should align with overall internship duration
- Regular supervision and check-ins must be maintained regardless of work structure

Important: Host Organisations must clarify any flexible scheduling arrangements with Youth Corps before making offers to interns to ensure compliance with programme requirements.

Q9. Can interns work fully remotely from home?

No, fully remote internships are not permitted under YCCI. As a community internship programme, interns must develop meaningful in-person engagement with supervisors and colleagues to ensure quality experience and proper workplace integration.

Permitted: Host Organisations may offer hybrid arrangements (such as up to 2 days work-from-home per week), provided the internship is able to meet community engagement objectives.

Q10. What is required of my intern under YCCI?

YCCI is a comprehensive developmental programme, not a typical internship. Selected youth must be physically fit and able to complete all programme requirements. Participants unable to meet requirements will need to withdraw from the programme.

Mandatory Requirements for each intern:

Item	Programme	Required Sessions	Scheduled Day
1	Ground Zero & Onboarding Programme	1.5 day	Tuesday/ Wednesday & Friday
2	Skills Training, Learning Journey & Career Exploration Programme	6 full days	Thursday/ Friday
3	Community Service	12 sessions	Depends on opportunities – <i>Youth will be assigned a regular volunteering programme and will sign up for their own adhoc sessions</i>
4	Celebration Day	1 day	Friday

Additional for Leaders Track: One additional training day and 8 more service sessions

Important: Host Organisations will be informed of allocated dates after internship confirmation and should avoid scheduling work commitments on these dates.

Q11. How will the internship matching and hiring take place under YCCI?

The matching process follows these steps:

- **Publication:** All approved internship opportunities are published on [YCCI's website](#).
- **Application:** Youth may apply through the same webpage. Selected youth must submit applications via [this link](#) by the application deadline.
- **Notification:** Host Organisations receive internship applications every **Monday and Thursday**.
- **Response Timeline:** Organisations must inform YCS within **1 week** if candidates are shortlisted. Non-response within this timeframe means YCS will offer candidates to other organisations.
- **Confirmation:** Host Organisations must inform YCS of selected candidate(s) within **10 working days** of receiving youth's application forms.

Q12. When can my organisation start the internship programme? What is the minimum/maximum duration of an internship under YCCI?

Internship Period: 1 August 2026 to 31 March 2027

Duration: Minimum 5 months, maximum 6 months

Start Deadline: Internships must commence by 20 September 2026 for Cycle 14 or 12 October 2026 for Cycle 15 to meet the minimum 5-month requirement

Requirement: Internships can begin only after Host Organisation confirms all selected interns and receives final approval from National Youth Council.

- Q13. Can a Host Organisation terminate the internship during the course of the YCCI?**
 Yes, but only under specific circumstances. Host Organisations are strongly encouraged to provide guidance and corrective measures to address performance or behavioural issues before considering termination.
Permitted Grounds: Unforeseen circumstances or if an intern is deemed unsuitable (e.g. unsatisfactory performance, inappropriate behaviour)
Process: Termination decisions are made case-by-case, subject to NYC agreement
Funding Impact: Internship allowance will be provided for the completed duration. If the minimum 5-month requirement is not met due to termination, funding is subject to NYC approval.
- Q14. Can an intern terminate the internship during the course of the YCCI?**
 Intern-initiated termination is permitted only under exceptional circumstances. All interns are strongly encouraged to complete their internships.
Process: Termination allowed case-by-case, subject to Host Organisation and NYC assessment of justifications and subsequent approval
Funding Impact: Internship allowance will be provided for the completed duration. If the minimum 5-month requirement is not met due to termination, funding is subject to NYC approval.
- Q15. What is the internship allowance rate for YCCI?**
Standard Rate: \$800 per month per intern, regardless of educational qualifications
Funding: NYC funds 100% of the internship allowance through the National Youth Fund
Additional Payment: Host Organisations may top up the allowance with additional payment at their discretion
- Q16. How is the Grant / monthly internship allowance defined and calculated?**
Calculation Method: Based on calendar months (e.g. 1 August 2025 to 31 August 2025)
Deduction Rate: \$27 per day for each absence
Monthly Cap: \$800 maximum (not calculated as \$27 × working days)
Important: The YCCI timesheet automatically calculates final allowances. Host Organisations must ensure total disbursed amounts align with timesheet calculations.
- Q17. Will Host Organisations have to make CPF contributions for interns?**
 No, CPF contributions are not required. As a developmental programme, there is no employment relationship between interns and Host Organisations.
- Q18. Will the intern get annual sick and hospitalisation leave?**
 No, interns are not entitled to leave benefits under this developmental programme. The timesheet automatically deducts \$27 for each day of absence.
Optional: Host Organisations may choose to provide additional leave benefits at their own expense.
- Q19. What if the intern has travel plans during the internship period?**
 Interns with travel plans must communicate immediately with both Host Organisation and Youth Corps Singapore.
- Key Policies:**
- No paid leave is available - all travel is unpaid
 - Absences exceeding 3 consecutive days may require makeup time to fulfil minimum 5-month duration
 - Weekend days during overseas travel must be marked as "Absent" (no weekend allowance)
 - Supervisors should discuss schedules to ensure travel doesn't impact internship experience
- Recommendation:** Schedule travel outside internship period when possible to ensure full programme participation.

Q20. What happens if the intern is called up for National Service during the internship?

Interns recalled for National Service must inform both Host Organisation and Youth Corps Singapore immediately upon receiving notice.

Policies:

- No allowance paid during NS period
- Intern must make up time if minimum 20-week requirement not met
- Host Organisations should facilitate smooth project handover

For NS-related queries: Email YouthCorps_CommunityInternship@nyc.gov.sg

Q21. How will the funding for the internship allowance be provided?

Maximum Funding: \$4,800 per intern

Disbursement Method: Two tranches

Schedule:

- First Tranche: Up to 70% of \$4,800, disbursed approximately 4 weeks after Letter of Acceptance receipt
- Second Tranche: Remaining allowance on reimbursement basis, approximately 8 weeks after auditor's final clarification

Requirements for Second Tranche:

- Satisfactory internship completion documents for all internships
- Confirmation of interns' fulfilment of all programme requirements

Important: Host Organisations must pay monthly allowances to interns and submit required documents promptly to facilitate disbursements.

Q22. Can a Host Organisation hire an intern more than once under YCCI?

No, each youth is eligible for only one internship funding under YCCI. If the same youth is rehired, it will be at the Host Organisation's own expense.

Q23. Can a Host Organisation offer a permanent position to an intern after the completion of the internship?

Yes, Host Organisations may offer permanent positions to suitable interns. This aligns with NYC's objective to increase employment opportunities for eligible youth.

Q24. Who can I contact if I have more queries on the YCCI?

For further inquiries, please email YouthCorps_CommunityInternship@nyc.gov.sg.